



West Exe School

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Key Information 2018 – 19

Term dates

Autumn Term

Term commences for Year 7 & 11 only

Term commences for Year 8 – 10

Half Term

Last day of term:

Wednesday, 5 September 2018

Thursday, 6 September 2018

Monday, 22 – Friday 26 October 2018

Thursday, 20 December 2018

1325 Finish

Spring Term

Term commences

Half Term:

Last day of term

Monday, 7 January 2019

Monday, 18 – Friday, 22 February 2019

Friday, 5 April 2019

Summer Term

Term commences:

May Day Holiday:

Half Term

Last day of term

Tuesday, 23 April 2019

Monday, 6 May 2019

Monday, 27 – Friday, 31 May 2019

Friday, 19 July 2019

1325 Finish

Non-Pupil Days

Monday, 3 – Tuesday, 4 September 2018

Monday, 29 October 2018

Monday, 3 December 2018

Monday, 18 March 2019

Parents' evenings

Year 10 & 11 SLT Interviews

Year 7 Meet the Tutor

Wellbeing Information Evening

Year 9 Subject Evening

Year 11 Subject Evening

Year 7 Subject Evening

Year 8 Options Evening

Year 8 Subject Evening

Year 11 SLT Interviews

Year 10 Subject Evening

Year 10 SLT Interviews

Tuesday, 18 – Thursday, 20 September 2018

Thursday, 11 October 2018

Thursday, 8 November 2018

Thursday, 15 November 2018

Thursday, 13 December 2018

Thursday, 17 January 2019

Thursday, 7 February 2019

Thursday, 14 February 2019

Tuesday, 26 – Wednesday 27 February 2019

Thursday, 28 March 2019

Tuesday, 18 – Wednesday 19 June 2019

3.30 – 5.30pm

4 – 7pm

5 – 6pm

4 – 7pm

4 – 7pm

4 – 7pm

5.30 – 6.30pm

4 – 7pm

3.30 – 5.30pm

4 – 7pm

3.30 – 5.30pm

Reports

Reports will be issued three times during the academic year. They will be sent electronically to parents.

Report 1 by Thursday, 20 December 2018

Report 2 by Friday, 5 April 2019

Report 3 by Friday, 19 July 2019

Parent Group Meetings

Thursday, 27 September 2018

Tuesday, 4 December 2018

Tuesday, 5 February 2019

Thursday, 25 April 2019

Wednesday, 12 June 2019

6pm

6pm

6pm

6pm

6pm

Safeguarding

The online safeguarding reporting tool can now be accessed by parents, staff and students at

<https://swgflwhisper.org.uk/Report/wes11>

Students, parents and staff can also report concerns via text by texting **WES11** and their message to **078600 21584**

Attendance

Students should be in school every day by 0835, ready for a prompt 0840 start. Any students arriving after this time must sign in at student reception and unless they have an acceptable reason they will be placed in a same day 30-minute detention. If they are



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unwell then please contact the school every day they are absent via telephone on 01392 660100. The school is not normally allowed to authorise absence, however, if there are truly exceptional circumstances then please complete an absence request form available via student services.

Uniform

We will continue to maintain high expectations regarding uniform. There are some minor changes to the policy for 2018-19. These are detailed below:

- **Footwear:** Plain black leather or faux leather shoes should be worn and that these must be of shoe design only, with slip-on, Velcro or lace fastenings and flat heels. **Boots, sandals or trainers are not permitted.** The footwear must be entirely black throughout, including sole, uppers, stitching and any piping. No logos or designs are permitted.
- **Piercings:** A maximum of one pair of small and discreet ear studs (ie 5mm diameter maximum) are allowed, one in the lobe of each ear. No other piercings or spacers, including clear or retaining piercings, are permitted.

Mobile phones

Mobile phones may be used before school, during break and lunch, and after school. During these times students must ensure that they use their phones in an appropriate manner and be aware that staff may request to see what students are doing on their phone and view content to ensure the safety of all students in the School.

Students must have their mobile phones switched off and in their bags from 8:40am. This means that mobile phones are not visible in tutor time, lesson changeover or any lessons. However, teachers have the discretion to allow students to use their mobile phones to aid learning, if they wish, and students must use their phones only as directed.

If a student gets their phone/personal device out in lessons/tutor, unless directly instructed by the teacher, then the student will be issued with a Ready to Learn warning. Any repeat use of the phone/device will be treated as a second warning and student sent to Isolation. Mobile phones used or seen in corridors or around the school during lesson changeover will result in the student being given a Red Card detention. Continued inappropriate use of a mobile phone will result in confiscation of the phone and more serious sanctions.

If you ever need to contact your child during the school day, please leave a message with student reception know by calling 01392 660100. We will then ensure that a message gets through or make arrangements for them to contact you.

Homework

All students will receive a minimum of 1 hour of homework each day. The homework will be set on ClassCharts and will follow the Year group's homework timetable. Knowledge Organiser booklets will be used for homework. Students will be using the cover, write check method in their homework book. All homework will be checked the following day by the Tutor; a merit will be given for completed work, a detention for incomplete homework. There will be a weekly in-class homework test. Year 7 & 8 homework for Maths will be set through Sparx, not monitored in Tutor Time.

Additional Independent Study may be set and will be marked by the class teacher.

Any questions regarding homework, please contact leigh.withers@westexe.devon.sch.uk

Behaviour

Students will be supported at all times to behave well, however, if they fail to meet expectations they will receive sanctions, including same day detentions. If a student is set a detention they must attend; failure to attend will result in serious consequences. Sadly, we will have no choice but to exclude students if they are unable to meet the expected standards. The school will take action on behaviour that occurs during school time, on the way to and from school and at any other time that students are identifiable as a West Exe student.

Rewards

Students should receive regular rewards and recognition of their excellent work. They will be awarded merits. These can be seen via <https://www.classcharts.com/>. Please contact admin@westexe.devon.sch.uk if you require your ClassCharts login code.

Students can also be awarded Bronze, Silver, Gold and Platinum merit badges as well as subject specific awards. The following awards evenings are planned for this year:

Sports Awards Evening	Thursday, 4 October 2018	5.30 – 6.30pm
KS3 (Year 7 & 8) Awards Evening	Thursday, 13 June 2019	5 – 6.30pm
KS4 (Year 9 & 10) Awards Evening	Thursday, 20 June 2019	5 – 6.30pm